

Checklist Agreements Processing Domestic Corporation

- Copy of Grant Deed showing proof of ownership
- Copy of Purchase Sale Agreement (if applicable)
- Copy of Tract Recorded Map (if applicable)
- Name of officer(s) signing the agreements
- If sign by two corporate officers, signature must be in the following combination: President or Vice President AND Secretary, Treasurer or CFO. Signature of President and Vice President would be insufficient (see signature requirements Domestic Corporation)
- Copy of Corporate Resolution authorizing the signator to sign the agreement on behalf of the corporation
- Copy of Certificate of Good Standing from State of California
- Number of SFR Lots/MFR Units of the tract (circle one)