

RFP Inquiry and Responses as of 10/11/2023:

KTUA (10/10/2023)

1. Clarification on the page limit for the proposal. The RFP states on pages 2 and 5: The cumulative total pages for the proposal must not exceed 20 single sided pages in length. However, on page 6, the RFP states: incomplete submittals, submittals with page counts in excess of 30 pages, and/or submittals received after the closing date and time will be rejected without review. Could you please clarify the page limit for the proposal?

The proposal page limit is 30 single sided pages.

2. Clarification on the font size for the proposal. The RFP states on page 2: minimum 12 font size. However, on page 5, the RFP states: The font size shall not be smaller than 11 point. Could you please clarify the preferred font size for the proposal?

The minimum font size is 12 point.

3. On page 5, Section 6 Submissions: doesn't include a section to include regarding approach, scope, or schedule. However, on page 9 those items are included in the Evaluation Criteria. Please clarify where you would like us to include these items in our proposal.

The proposed project approach, scope of services, and project schedule should be included within the body of the proposal after the list of key personnel and organizational chart.

4. On page 2 of the RFP in the Request for Proposal Summary, RFP Page Limit, there is mention of required forms (i.e. Attachment A Agreement Cover Sheet, Attachment B Contractor Information Sheet, etc.). Can you please provide a copy of these forms if they are required?

The only form that is required to be submitted with the proposal is the Caltrans LAPM Exhibit 10-Q "Disclosure of Lobbying Activities". Page 2 of the RFP has been revised to reflect this requirement.

Please refer to Section 6 "SUBMISSIONS" regarding the latest version of the required LAPM exhibits.

5. In Attachment A Scope of Work, Section F Key Personnel, listed are the key personnel for performance of this Contract include: Lead Roadway Engineer, Lead Structures Engineer, and Lead Environmental Planner. Are these relevant to this project?

The listed positions within Section F of Attachment A are not relevant to this project. The listed Attachments are part of our current Contract Boilerplate and are subject to change. The Contract Boilerplate and Attachments will be adjusted/edited as necessary once a consultant is selected.

6. For Task 9.1, how many public hearings are expected to be attended?

Up to two (2) in-person public hearings are expected.

7. Does the County have GIS data to assist with Tasks 3.4 and 3.5?

The County does not have existing GIS data to assist with Tasks 3.4 and 3.5 at this time.

8. Can Task 2.7, Coordination Meetings be held virtually?

Plan to conduct one (1) in-person and two (2) virtual meetings.

9. Can Task 2.5, Advisory Group Meetings be held virtually?

Yes.

10. Will the County be posting materials on County social media accounts?

Yes.

11. Does the County have sidewalk data for Desert Edge?

The County does not have existing sidewalk data for Desert Edge at this time.

12. In Task 3.7, what level of inventory is expected to complete the summary of “Existing and currently planned signage and wayfinding?”

Inventory should include all existing regulatory, warning, and guide signs (County to provide existing sign inventory in tabular format) as well as any planned signage and wayfinding based on community input and consultant recommendations.

KOA (10/11/2023)

1. RFP page 6 states that “Incomplete submittals, submittals with page counts in excess of 30 pages, and/or submittals received after the closing date and time will be rejected without review.” However, RFP page 2 states that the proposal must not exceed 20 pages. Please confirm that our proposal is limited to 20 pages, not 30 pages.

The proposal page limit is 30 single-sided pages.

2. Will resumes be part of the 20-page count?

Yes, resumes are included in the 30 page limit. Resumes should be tailored to only include information relevant to the RFP.

3. Will front cover and back cover be part of the 20-page count?

Front cover and back cover are not counted towards the 30 page limit.

“Covers and dividers shall not be counted as pages as long as they do not contain information relevant to the RFP” (See Section 6 “SUBMISSIONS”, 1ST Paragraph).

4. RFP page 2 states to have minimum font size of 12. However, RFP page 5 states that the font size shall not be smaller than 11 point. Please clarify.

The minimum font size is 12 point.

5. RFP page 2 RFP page limit section mentioned Attachment A Agreement Cover Sheet and Attachment B Contractor Information Sheet are part of the required forms. However, Attachment A Agreement Cover Sheet and Attachment B Contractor Information Sheet are missing. Will we need to fill those out? If yes, please provide.

The only form that is required to be submitted with the proposal is the Caltrans LAPM Exhibit 10-Q “Disclosure of Lobbying Activities”. Page 2 of the RFP has been revised to reflect this requirement.

Please refer to Section 6 “SUBMISSIONS” regarding the latest version of the required LAPM exhibits.