



*Dennis Acuna, P. E., T. E.*  
*Director of Transportation*

# COUNTY OF RIVERSIDE

## TRANSPORTATION AND LAND MANAGEMENT AGENCY

*Hector D. Davila, P.E.*  
*Deputy for Transportation/  
Capital Projects*

*Russell Williams*  
*Deputy for Transportation/  
Planning and Development*

### Transportation Department

August 14, 2024

Justin Parsons, President  
Hillcrest Contracting, Inc.  
1467 Circle City Drive  
Corona, CA 92879

**RE: Notice of Acceptance of Proposal and Intent to Award  
Oleander Avenue**

Sidewalk Improvements Project Phase II  
Between Haines Street and Clark Street  
Community of Mead Valley  
Project No. D2-0109

Dear Mr. Parsons:

Please consider this as the County of Riverside's notice to your firm that it accepts your proposal received July 31, 2024, for the referenced project, and that the County of Riverside intends to award the construction contract to your firm. The Contract includes one base bid schedule and the total contract amount is \$791,997.80.

Attached for execution, by your company, are four sets of the construction contracts, Performance Bond form, and Payment Bond form.

In accordance with Section 20 "Award of Contract" of the "Instructions to Bidders" section of the bid documents, you are directed to return to this office, within 10 working days of this letter, four (4) sets of executed original construction contracts, **two (2) original** Performance Bonds, **two (2) original** Payment Bonds, and one (1) complete insurance certificate package that conforms to the terms of the bid documents.

Insurance documentation **must** include additional insured endorsements for General Liability policies, Automobile Liability policies, and Excess Liability policies. Additionally, a Waiver of Subrogation shall be furnished for the Worker's compensation policy. All additional insured endorsements must be signed by an authorized broker or by the insurance carrier.

Attached to this letter is a Brief List of Contract Insurance Requirements.

In addition to the requirements of Section 4, "Insurance and Hold Harmless", Subsection F, "Hold Harmless/Indemnification" of the "General Conditions" section of contract documents, the Contractor's Certificate of Insurance and endorsements for the project shall name the following listed entities as additional insured under the Contractor's general liability, excess liability, and auto liability insurance policies, and each listed entity shall be named on the Waiver of Subrogation for the Contractor's Workers Compensation policy:

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1. County of Riverside, its Agencies, Special Districts and Departments, their respective director, officers, Board of Supervisors, elected and appointed officials, employees, agents, and representatives.

The additional insured entity(s) as listed above shall also be held harmless, in accordance with the requirements of General Conditions Section 4, "Insurance and Hold Harmless" of the Specifications and Contract Documents Book.

**Also, please provide us with a Corporate Resolution authorizing the signatory of the contract to sign such documents on behalf of your corporation.**

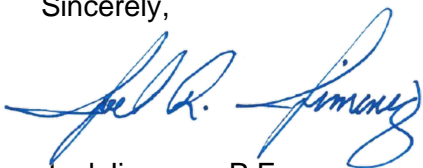
Failure to execute the documents and submit all of the above listed documents to the Transportation Department within the specified time may cause the County of Riverside to consider your firm as not being in compliance with the bid documents, resulting in rescission of the Notice of Acceptance and Intent to Award, and your bid bond being forfeited on that basis.

Following full execution and award of the contract by the County of Riverside Board of Supervisors, one original set of the contract and copies of the bonds and insurance will be returned to you for your file.

I have attached a copy of the summary of bids for your use and reference.

If you have any questions or need additional information, please contact me at your convenience at (951) 955-1537 (jrjimenez@rivco.org) or Emmanuel Raya at (951) 955-8571 (eraya@rivco.org).

Sincerely,



Joel Jimenez, P.E.  
Engineering Project Manager  
Contracts/Bidding Unit

JRJ:jrj:jr

Attachments: Contract, 4 sets  
Performance Bond form with each Contract  
Payment Bond form with each Contract  
Brief List of Contract Insurance Requirements  
Summary of Bids

CC (Email): Susan Vombaur, Zhongjie Chen  
CC (Paper): Chronological File  
Construction/Inspection File with Attachments  
Project File