



# COUNTY OF RIVERSIDE

## TRANSPORTATION AND LAND MANAGEMENT AGENCY



*Juan C. Perez, P.E., T.E.  
Director of Transportation and  
Land Management*

### Transportation Department

*Patricia Romo, P.E.  
Assistant Director of Transportation*

December 4, 2015

Julie L. Greenhaw, Secretary/Treasurer  
Riverside Construction Company, Inc.  
4225 Garner Road  
Riverside, CA 92501

[P.O. Box 1146  
Riverside, CA 92502]

**RE: Notice of Acceptance of Proposal and Intent to Award  
Briggs Road Low Water Crossing Improvements  
At Warm Springs Creek  
In the French Valley Area  
Project No. C5-0057**

Dear Mrs. Greenhaw:

Please consider this as the County of Riverside's notice to your firm that it accepts your proposal received November 10, 2015 for the referenced project, and that the County of Riverside intends to award the construction contract to your firm. The Contract includes the Base Bid Schedule and Alternate Bid Schedule No. 1. The total contract amount is \$353,820.00.

Attached for execution, by your company, are four sets of the construction contracts, Performance Bond form, and Payment Bond form.

In accordance with "Instructions to Bidders" Section 20 "Award of Contract" of the bid documents, you are directed to return to this office, within 10 working days of the date of this letter, four (4) sets of executed original construction contracts, two (2) original Performance Bonds, two (2) original Payment Bonds, and one (1) complete insurance certificate package that conforms to the terms of the bid documents.

Insurance documentation must include additional insured endorsements for General Liability policies, Automobile Liability policies, and Excess Liability policies. Additionally, a Waiver of Subrogation shall be furnished for the Worker's compensation policy. All endorsements must be signed by authorized broker or insurance carrier. Attached to this letter is a Brief List of Contract Insurance Requirements.

In addition to the requirements of "General Conditions" Section 4 "Insurance and Hold Harmless" of contract documents, the Contractor's Certificate of Insurance and endorsements for the project shall name the following listed entity(s) as additional insured under the Contractor's general liability, excess liability, and auto liability insurance policies, and each listed entity shall be named on the Waiver of Subrogation for the Contractor's Workers Compensation policy:

1. The County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents, and representatives.

Each of the above listed entities shall also be held harmless, in accordance with the requirements of General Conditions Section 4, "Insurance and Hold Harmless" of the Specifications and Contract Documents Book.

Attention is also directed to Special Provisions Section 00-1.07, "Course Of Construction Insurance" regarding additional insurance requirements.

Also, please provide us with a Corporate Resolution authorizing the signatory of the contract to sign such documents on behalf of your corporation.

Failure to execute the documents and submit all of the above listed documents to the Transportation Department within the specified time may cause the County of Riverside to consider your firm as not being in compliance with the bid documents, resulting in rescission of the Notice of Acceptance and Intent to Award, and your bid bond being forfeited on that basis.

Following full execution and award of the contract by the County of Riverside Board of Supervisors, one original set of the Contract and bonds will be returned to you for your file.

Attached is a copy of the summary of bids for your use and reference.

If you have any questions or need additional information, please contact me at your convenience at (951) 955-1537 or Roman Ramirez at (951) 955-6786.

Sincerely,



Joel Jimenez, P.E.  
Senior Civil Engineer  
Contracts / Bidding Unit

JRJ:jj:rr

Attachments: Contract, 4 sets  
Performance Bond form with each Contract  
Payment Bond form with each Contract  
Brief List of Contract Insurance Requirements  
Summary of Bids

cc: Khalid Nasim  
Tayfun Saglam  
Chronological File  
Construction/Inspection File with Attachments  
Project File