



**COUNTY OF RIVERSIDE**  
**TRANSPORTATION AND**  
**LAND MANAGEMENT AGENCY**

*Patricia Romo, P.E.*  
*Director of Transportation*

*Mojahed Salama, P.E.*  
*Deputy for Transportation/Capital Projects*  
*Richard Lantis, P.L.S.*  
*Deputy for Transportation/Planning and*  
*Development*

**Transportation Department**

October 24, 2019

Glenn J. Salsbury, President  
Hillcrest Contracting, Inc.  
1467 Circle City Drive  
Corona, CA 92879

**RE: Notice of Acceptance of Proposal and Intent to Award**  
**Clark Street Sidewalk Project**  
**Rider Street to Cajalco Road**  
**Community of Mead Valley**  
**Project No. C5-0075**  
**State Project No. ATPL-5956(246)**

Dear Mr. Salsbury:

County of Riverside Transportation Department received and publically opened bids for referenced project on October 9, 2019. S&H Civilwokrs was the apparent low bidder when the submitted bid totals were announced. Due to the omission Bid Agreement page (B1) of the bid forms, S&H Civilworks' bid was found non-responsive. Therefore, the apparent second low bid received from Hillcrest Contracting Inc. is now the low bid.

Please consider this as the County of Riverside's notice to your firm that it accepts your proposal received October 9, 2019 for the referenced project, and that the County of Riverside intends to award the construction contract to your firm. The contract includes the Base Bid schedule and Alternative Bid Schedule 1. The total contract amount is \$494,974.00.

Attached for execution, by your company, are four sets of the construction contracts, Performance Bond form, and Payment Bond form.

In accordance with Section 20 "Award of Contract" of the "Instructions to Bidders" section of the bid documents, you are directed to return to this office, within 10 working days of this letter, four (4) sets of executed original construction contracts, two (2) original Performance Bonds, two (2) original Payment Bonds, and one (1) complete insurance certificate package that conforms to the terms of the bid documents.

Insurance documentation must include additional ensured endorsements for General Liability policies, Automobile Liability policies, and Excess Liability policies. Additionally, a Waiver of Subrogation shall be furnished for the Worker's compensation policy. All additional insured endorsements must be signed by an authorized broker or by the insurance carrier.

Attached to this letter is a Brief List of Contract Insurance Requirements.

In addition to the requirements of Section 4, "Insurance and Hold Harmless", Subsection F, "Hold Harmless/Indemnification" of the "General Conditions" section of contract documents, the

3525 14<sup>th</sup> Street, 2<sup>nd</sup> Floor, Riverside · Riverside, CA 92501 · (951) 955-6780  
P.O. Box 1090 · Riverside, CA 92502-1090 · FAX (951) 955-3164

Contractor's Certificate of Insurance and endorsements for the project shall name the following listed entities as additional insured under the Contractor's general liability, excess liability, and auto liability insurance policies, and each listed entity shall be named on the Waiver of Subrogation for the Contractor's Workers Compensation policy:

1. The County of Riverside, its Agencies, Special Districts and Departments, their respective director, officers, Board of Supervisors, elected and appointed officials, employees, agents, and representatives.
2. Eastern Municipal Water District, its elected and appointed officials, employees, agents, and representatives.

Each of the above listed entities shall also be held harmless, in accordance with the requirements of General Conditions Section 4, "Insurance and Hold Harmless" of the Specifications and Contract Documents Book.

Also, please provide us with a Corporate Resolution authorizing the signatory of the contract to sign such documents on behalf of your corporation.

Failure to execute the documents and submit all of the above listed documents to the Transportation Department within the specified time may cause the County of Riverside to consider your firm as not being in compliance with the bid documents, resulting in rescission of the Notice of Acceptance and Intent to Award, and your bid bond being forfeited on that basis.

Following full execution and award of the contract by the County of Riverside Board of Supervisors, one original set of the agreement and bonds will be returned to you for your file.

I have attached a copy of the summary of bids for your use and reference.

If you have any questions or need additional information, please contact me at your convenience at (951) 955-1537 or Roman Ramirez at (951) 955-6786.

Sincerely,



Joel Jimenez, P.E.  
Senior Civil Engineer  
Contracts/Bidding Unit

JRJ:jrj:rr

Attachments: Contract, 4 sets  
Performance Bond form with each Contract  
Payment Bond form with each Contract  
Brief List of Contract Insurance Requirements  
Summary of Bids

cc: Khalid Nasim  
Alfredo Martinez  
Chronological File  
Construction/Inspection File with Attachments  
Project File