



Patricia Romo, P.E.
Director of Transportation

COUNTY OF RIVERSIDE
TRANSPORTATION AND
LAND MANAGEMENT AGENCY
Transportation Department

Mojahed Salama, P.E.
Deputy for Transportation/Capital Projects
Richard Lantis, P.L.S.
Deputy for Transportation/Planning and
Development

January 16, 2019

Elizabeth H. Mendoza, President
PTM General Engineering Services, Inc.
5942 Acorn Street
Riverside, CA 92504

**RE: Notice of Acceptance of Proposal and Intent to Award
Gilman Springs Road and Bridge Street
Traffic Signal and Lighting Project
Gilman Hot Springs Area
Project No. C8-0066**

Dear Mrs. Mendoza:

Please consider this as the County of Riverside's notice to your firm that it accepts your proposal received January 3, 2019 for the referenced project, and that the County of Riverside intends to award the construction contract to your firm. The Contract includes a single Base Bid Schedule and the total contract amount is \$422,224.00.

Attached for execution, by your company, are four sets of the construction contracts, Performance Bond form, and Payment Bond form.

In accordance with Instructions to Bidders Section 20, "Award of Contract" of the bid documents, you are directed to return to this office, within 10 working days of the date of this letter, four (4) sets of executed original construction contracts, two (2) original Performance Bonds, two (2) original Payment Bonds, and one (1) complete insurance certificate package that conforms to the terms of the bid documents.

Insurance documentation must include additional insured endorsements for General Liability policies, Automobile Liability policies, and Excess Liability policies. Additionally, a Waiver of Subrogation shall be furnished for the Worker's compensation policy. All endorsements must be signed by authorized broker or insurance carrier.

Attached to this letter is a Brief List of Contract Insurance Requirements.

In addition to the requirements of "General Conditions" Section 4 "Insurance and Hold Harmless" of contract documents, the Contractor's Certificate of Insurance and endorsements for the project shall name the following listed entity(s) as additional insured under the Contractor's general liability, excess liability, and auto liability insurance policies, and each listed entity shall be named on the Waiver of Subrogation for the Contractor's Workers Compensation policy:

1. The County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents, and representatives.

Each of the above listed entity(s) shall also be held harmless, in accordance with the requirements of [General Conditions](#) Section 4, "Insurance and Hold Harmless" of the Specifications and Contract Documents Book.

Also, please provide us with a **Corporate Resolution** authorizing the signatory of the contract to sign such documents on behalf of your corporation.

Failure to execute the documents and submit all of the above listed documents to the Transportation Department within the specified time may cause the County of Riverside to consider your firm as not being in compliance with the bid documents, resulting in rescission of the Notice of Acceptance and Intent to Award, and your bid bond being forfeited on that basis.

Following full execution and award of the contract by the County of Riverside Board of Supervisors, one original set of the Contract and bonds will be returned to you for your file.

Attached is a copy of the summary of bids for your use and reference.

If you have any questions or need additional information, please contact me at your convenience at (951) 955-1537 or Roman Ramirez at (951) 955-6786.

Sincerely,



Joel Jimenez, P.E.
Senior Civil Engineer
Contracts / Bidding Unit

JRJ:jj;sb;rr

Attachments: Contract, 4 sets
Performance Bond form with each Contract
Payment Bond form with each Contract
Brief List of Contract Insurance Requirements
Summary of Bids

cc: Khalid Nasim
[Dowling Tsai, PM](#)
Chronological File
Construction/Inspection File with Attachments
Project File