



COUNTY OF RIVERSIDE
TRANSPORTATION AND
LAND MANAGEMENT AGENCY

Patricia Romo, P.E.
Director of Transportation

Mojahed Salama, P.E.
Deputy for Transportation/Capital Projects
Richard Lantis, P.L.S.
Deputy for Transportation/Planning and
Development

Transportation Department

August 14, 2019

Steve Kirschner, Vice President
Hardy & Harper, Inc.
32 Rancho Circle
Lake Forest, CA 92630

**RE: Notice of Acceptance of Proposal and Intent to Award
Park Lane, Ridgeview Drive and North Circle Drive Resurfacing Project
Village Center Drive to Village Center Drive; and
Village Center Drive Resurfacing Project
South Circle Drive to North Circle Drive
Community of Idyllwild
Project No. C1-0586, C8-0057**

Dear Mr. Kirschner:

Please consider this as the County of Riverside's notice to your firm that it accepts your proposal received August 8, 2019 for the referenced project, and that the County of Riverside intends to award the construction contract to your firm. The contract includes one base bid schedule and one alternative bid schedule; the total contract amount is \$742,325.55.

Per Instructions to Bidders Section 20, Award of Contract, subsection D (page A11), the County has elected to award the Contract prior to execution by the Contractor. Once the Contract is executed by the Chairman of the Board of Supervisors (BOS), we will forward 4 original Contracts to your company for signatures. The Contract is anticipated to be approved for award on August 27, 2019 (Agenda item TBD). Meanwhile, a copy of the Contract, which was sent to County Board of Supervisors for approval and signatures, is attached for your information (do not sign the attached copy of the Contract until we send you signed documents after the anticipated August 27, 2019 meeting).

Attached for execution, by your company, is a copy of a Performance Bond form and a Payment Bond form.

We request that you initiate preparation of the bonds for the project, in accordance with the Contract requirements. Submit two (2) original Performance Bonds, two (2) original Payment Bonds, and one (1) complete insurance certificate package that conforms to the terms of the bid documents.

Please refer to General Conditions Section 4, "Insurance and Hold Harmless" of the Specifications and Contract Documents Book starting on page GC 6. Insurance documentation must include additional insured endorsements for General Liability policies, Automobile Liability policies, and Excess Liability policies. Additionally, a Waiver of Subrogation shall be furnished for the Worker's compensation policy. All endorsements must be signed by authorized broker or insurance carrier.

Attached to this letter is the Brief List of Contract Insurance Requirements.

The additional insured endorsements and waiver of subrogation must name the following:

3525 14th Street, 2nd Floor, Riverside · Riverside, CA 92501 · (951) 955-6780
P.O. Box 1090 · Riverside, CA 92502-1090 · FAX (951) 955-3164

1. "The County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents, and representatives."
2. State of California, Department of Transportation, its elected officials, its officers, directors, employees and agents.
3. Idyllwild Water District, its elected officials, its officers, directors, employees and agents.

Each of the above listed entities shall also be held harmless, in accordance with the requirements of General Conditions Section 4, "Insurance and Hold Harmless" of the Specifications and Contract Documents Book.

Also, please provide us with a Corporate Resolution authorizing the signatory of the Contract to sign such documents on behalf of your corporation.

Failure to execute the documents and submit all of the above listed documents to the Transportation Department within the specified time (deadline date to be established after BOS signed Contracts are sent to your office) may cause the County of Riverside to consider your firm as not being in compliance with the bid documents, resulting in rescission of the Notice of Acceptance and Intent to Award, and your bid bond being forfeited on that basis.

Following full execution and award of the Contract by the County of Riverside Board of Supervisors, your company will be requested to return signed Contracts. Upon final review and acceptance, one original set of the Contract, bonds, and copy of acceptable insurance documents will be returned to you for your company's file.

Attached is a copy of the summary of bids for your use and reference.

If you have any questions or need additional information, please contact me at your convenience at (951) 955-1537 or Roman Ramirez at 951-955-6786.

Sincerely,



Joel Jimenez, P.E.
Senior Civil Engineer
Contracts / Bidding Unit

JRJ:jjr:rr

Attachments: Contract, 1 draft set
Performance Bond form, 2 sets
Payment Bond form, 2 sets
Brief List of Contract Insurance Requirements
Summary of Bids

cc: Khalid Nasim
Alfredo Martinez, PM
Chronological file
Construction/Inspection File with Attachments
Project File