It is my pleasure to announce that we have a new SharePoint site that contains scanned documents dating back to the inception of the County to Current. We will continue to add to the SharePoint site as more records become available.

**Please Note:** This SharePoint site has been created to allow the public immediate access to many records while our long term effort of indexing files in Laserfiche continues. The SharePoint site will allow access to view and retrieve a “known record”, but it is not a searchable database.

**How to Gain Access to the RivCo Survey Online Records SharePoint Site:**

1. Create a Microsoft email account at either “your-account-name”@Outlook.com or “your-account-name”@Live.com
   
   Examples:
   john doe@Outlook.com
   jan edoe@Live.com

2. Send an email to Pizaguir@RIVCO.ORG and MIKNELSO@RIVCO.ORG
   Subject Line: SharePoint access request
   Please provide your name and company information in the email
   Please include the required @Outlook.com or @Live.com email address, or we will not be able to process your request.

3. Either type of account (@Outlook.com or @Live.com) is free and can be created here

4. Next you will receive an email in your @Outlook.com or @Live.com account associated with this request, containing an invitation to join the SharePoint Site.

5. Click on the link provided and sign in using the Microsoft (@Outlook.com or@Live.com) email account referenced above and your password.

Sincerely,

Dave McMillan, PLS, MS
County Surveyor